PI Name: Award Number:

Purpose Code(s) to be extended:

Current End Date:

Length of Extension Requested:

Scientific/Programmatic justification for the time extension; explain delays in completing the scope of work and a general description of tasks to be completed during the extension. This narrative should be written as if you were writing your Program Officer requesting an extension. As needed, this justification will be forwarded to the sponsor by the Research Office.

If subawards have been issued under the prime award and require an extension please indicate and provide the necessary information and justification similar to above.

PI and co-PI level of effort during the NCE; include all PIs and Co-PIs, whether effort is sponsored or cost shared and explain any effort reduction of more than 25%.

Each sponsor requests unique information; please verify with sponsor terms and conditions if additional information is required.