



GUR APPLICATION TEMPLATE AND INSTRUCTIONS

———— PROPOSAL DEADLINE: February 4, 2022 ————

Please complete the following form when applying to the University of Delaware General University Research program. All GUR proposals should be single-spaced using 11-point Arial font with one-inch margins. All required information should be combined with this proposal template and submitted as one PDF file. Incomplete applications will be returned without review.

Beginning this year, submission and post award processes have changed. Specifically, applicants do not need to generate a PeopleSoft proposal at time of proposal submission. If your proposal is selected for funding, detailed instructions for PeopleSoft submission will follow. Please refer to the appropriate sections in this document for further details.

Questions may be directed to researchdev@udel.edu.

SUBMISSION CHECKLIST:

- Completion of this template cover page including preliminary budget information
- Proposal (Maximum four-pages including 1/2 page Executive Summary)
- References (Maximum two-pages)
- Budget Justification (Maximum one-page)
- Timeline (Maximum 1/2-page)
- Appendix for lead PI's CV (Maximum two-pages)
- Appendix for lead PI's Current & Pending Support
 - Project Title, • Status of Support: Current or Pending
 - Source of Support • Project/Proposal Start and End Dates
 - Total Award Amount

The applicant's academic track is Continuing Tenure

Name, department/college of the principal investigator:

Name of submitting unit if different than PI's department/college listed above.



Name(s), department(s)/college(s) of UD co-investigators (if applicable):

[Empty text box for co-investigator information]

Title of the project:

[Empty text box for project title]

BUDGET

Fill in the provided budget table. A detailed yearly budget will be requested if awarded. For budget considerations and restrictions, refer to the published GUR guidelines on the Research Office website.

Budget Category	Sponsor	Required Cost Share	Total Budget
Personnel Salary*			
Graduate Student Wage*			
Undergrad Student Wage*			
Fringe Benefits			
Supplies & Materials			
Travel			
Other			
Total Cost			

*Fringe benefits are not included for PIs with nine-month appointments but are required for other personnel categories.

PROPOSAL EVALUATION

The primary purpose of a GUR research grant is to advance the scholarship or creative activities of the recipient. Proposals are evaluated by the Faculty Senate Research Committee with supplemental reviews provided by others with expertise including previous GUR recipients.

Proposals are primarily evaluated relative to:

- **Significance of the Problem:** Does the research clearly address an unmet need of high importance? (15 points)
- **Intellectual Merit of Approach/Adequacy of the Research Plan:** Is the research plan well developed and are the activities clearly defined? Is there alignment of research activities with study aims and significance of the problem? (20 points)
- **Broader Impacts:** Does the research plan include actionable steps for societal impact and/or training of students? Is there a well-developed dissemination plan to academic and public audiences? (20 points)
- **Alignment of Project with PI Research Program:** Is the proposed research aligned with PI's background, training, and scholarship? Is it clear how the proposed research will advance the PI's research program? (10 points)
- **Justification of Resources:** Is the budget well defined and justified based on the allowable budget items and research plan? Is the timeline clear and reasonable? (15 points)
- **Likelihood of Future Funding:** Does the proposal include specific future funding mechanisms and/or opportunities that are clearly and specifically stated? (10 points)
- **Professional Rank** (10 points)

Special consideration will be given to projects which:

- Assist untenured faculty members with research, scholarship, or creative products.
- Are preliminary in nature and therefore not readily fundable by other mechanisms.
- Provide graduate student support and training.
- Require additional support to complete an ongoing project.