



GUR TEMPLATE AND INSTRUCTIONS

Please complete the following form when applying to the University of Delaware General University Research (GUR) program. All GUR proposals should be single-spaced using 11-point Arial font with one-inch margins. All required information should be combined with this proposal template and submitted as one PDF file. Incomplete applications will be returned without review.

PLEASE NOTE: Applicants do not need to generate a PeopleSoft proposal at time of proposal submission. If your proposal is selected for funding, detailed instructions for PeopleSoft submission will follow. Please refer to the appropriate sections in this document for further details.

Questions may be directed to researchdev@udel.edu.

SUBMISSION CHECKLIST:

- ☐ Completion of this template cover page including preliminary budget information
- ☐ Proposal (one-page executive summary; three-page project description)
- ☐ Timeline (Maximum one half-page)
- ☐ References (Maximum two-pages)
- ☐ Budget Justification (Maximum one-page)
- ☐ Appendix for PI's and Co-PI's CVs/Biographical sketches
- ☐ Appendix for PI's and Co-PI's Current & Pending Support (use of [SciENCv: Science Experts Network Curriculum Vitae](#) preferred)

The PI's academic track is ☐ Continuing ☐ Tenure

Name, department/college of the principal investigator:

Name of submitting unit if different than PI's department/college.



Please list the name(s) of any Research Institutes/Centers/Core Facilities involved in the project:

Title of the project:

BUDGET

Fill in the provided budget table. A detailed yearly budget will be requested if awarded. For budget considerations and restrictions, refer to the published UDRF guidelines on the Research Office website.

Budget Category	Total Budget Amount
Personnel Salary*	
Graduate Student Stipend/Wage+	
Undergrad Student Wage+	
Fringe Benefits	
Supplies & Materials	
Travel	
Other Direct Costs	
Total Direct Costs	

* Fringe benefits are not included for PIs with nine-month appointments,

+ Fringe benefits are required for graduate and undergraduate student wages.

PROPOSAL COMPONENTS

The main objective of the General University Research (GUR) grant program is to assist full-time UD faculty with seed funding towards research or creative projects that will grow and sustain their scholarly development. Selection for funding will be based on:

- **Significance of the Problem (15 points):** Does the scholarship clearly address an unmet need of high importance, or is the scholarship extraordinarily novel or a creative innovation?
- **Intellectual Merit of Approach/ Adequacy of the Plan for Scholarship (20 points):** Are the research plans and methods well developed, and are the activities clearly defined? Is there high alignment of the proposed activities with the identified significance of the problem?
- **Student Involvement (10 points):** Does the plan for scholarship include actionable steps for student involvement? Is a well-developed training plan included?
- **Qualifications of the PI (10 points):** Is the proposed research aligned with PI's background, training, and/or previous work? Is it clear how the proposed research will advance the PI's professional career?
- **Justification of Resources (15 points):** Is the budget well defined and justified based on the allowable budget items and research plan? Is the timeline clear and reasonable?
- **Likelihood of Future Sponsorship (20 points):** Does the proposal clearly articulate future resource streams that could sustain the effort beyond the grant period?
- **PI Professional Rank (10 points):** Tenure Track Assistant Professor or Continuing Track Faculty, any rank (10 points); Tenure track Associate Professor (8 points); Tenure-Track Full Professor (6 points)